



American Standard
NEW STANDARDS FOR LIVING™

Maintenance Agreement

Proposal For:			Equipment Location:		
Name: _____			Address: _____		
City: _____	State: _____	Zip: _____	City: _____	State: _____	Zip: _____
Home Phone: _____			Site Phone: _____		
Work Phone: _____			Authorized Person: _____		
E-mail Address: _____			Pre-approved repair amount: \$ _____		

Benefits of Planned Maintenance

Peace of mind. Automatic, regular inspections service Preferential emergency service scheduling. Potential problems are spotted before trouble and major expense occur.	Lubricating, adjusting and cleaning keeps your heating and cooling system running at peak, trouble-free efficiency. Lower fuel bills. Discount on non-agreement repairs.
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Maintenance Plan

Plan: A B C D E (See Other Side)
EAC
 Number of Service Inspections: _____ Start Date: _____ End Date: _____

We will inspect your equipment as marked above during normal working hours. The cost per inspection will be \$ _____ in the spring, and \$ _____ in the fall at the time of service.

Equipment Covered

Make: _____	Model: _____	Serial: _____	Inst. Date: _____
Make: _____	Model: _____	Serial: _____	Inst. Date: _____
Make: _____	Model: _____	Serial: _____	Inst. Date: _____
Make: _____	Model: _____	Serial: _____	Inst. Date: _____

Repair charges necessary to correct defects discovered by this preventative maintenance are not included.
 The term of this agreement shall be automatically renewable, unless cancelled by either party on 30 days written notice.
 Emergency service after hours will be charged at overtime rates.
 Repair workmanship is guaranteed for 30 days from the date of repair.

The services outlined in this agreement will be performed during normal working hours. Repair service requested by customer will be provided during normal working hours at current rates for labor and materials.
 Payment for maintenance inspections per this agreement will be due at time of maintenance. Additional repair charges necessary to correct defects discovered by this inspection are due upon completion.

When calling for service please identify yourself as a Maintenance Customer

Approval: Allied Heating and Air Conditioning Co.	Acceptance: _____
By: _____	By: _____
Date: _____	Date: _____

White Copy - Allied **Special Notes:** Pink - Customer

We Provide The Service Plan Your Equipment Needs

PLAN A (Gas Furnace)

1. Clean and adjust automatic controls.
2. Clean burners.
3. Adjust combustion for optimum fuel efficiency (if needed).
4. Lubricate as needed.
5. Test for combustion leaks.
6. Test safety shutoff response.
7. Check blower (belt wear, tension and alignment if needed).
8. Check flue for satisfactory operation.

PLAN B (Air Conditioner)

1. Clean condenser coil if necessary.
2. Check electrical connections for tightness.
3. Adjust system for optimum cooling.
4. Check for oil and refrigerant leaks.
5. Check safety devices.
6. Check blower belt wear, tension and alignment.
7. Check expansion valve and coil temperatures.
8. Check refrigerant pressures.
9. Check condensate drain.
10. Lubricate as needed.

PLAN C (Heat Pump)

1. Lubricate as needed.
2. Check defrost cycle and reversing valve operation.
3. Adjust air volume for maximum efficiency.
4. Check safety devices and electrical connections for tightness.
5. Check blower belt wear (if applicable), tension and alignment.
6. Check for oil and refrigerant leaks.
7. Test electrical controls for proper operation.
8. Check refrigerant pressures.
9. Check refrigerant controls and coil temperature for maximum efficiency.
10. Check condensate drain.

PLAN D (Electric Furnace)

1. Clean and check automatic controls.
2. Check all wiring for loose connections and condition of insulation.
3. Check supply voltage.
4. Check amperage draw.
5. Lubricate as needed.
6. Test safety shut-off response.
7. Check blower belt wear, tension and alignment.

EAC (Electronic Air Cleaner)

Our technician will clean and perform any necessary maintenance procedures to ensure your electronic air cleaner is working at its peak efficiency.

**PLAN E
(Oil Furnace)**

1. Remove and clean nozzle assembly.
2. Clean electrodes and check for cracks.
3. Replace oil nozzle.
4. Replace oil filter.
5. Inspect burner head.
6. Inspect fire box.
7. Inspect heat exchanger (where visible from inspection door).
8. Inspect flue for soot and efficiency.
9. Oil burner motor.
10. Inspect and oil blower motor (check belt if applicable).
11. Check for fuel oil leaks at the burner.

**IF YOUR HEATING OR AIR CONDITIONING
SYSTEM FAILS TO OPERATE:**

Only perform the following if you are comfortable to do so, otherwise call our service department for instruction.

1. Be sure thermostat is set on "Heat or "Cool" as needed, and set properly.
2. Check all switches, fuses, and circuit breakers to be sure there is electricity to the unit.
3. Check filters to be sure they are not clogged.
4. Be sure gas is on.

Conditions:

We agree to:

1. Inspect the equipment on a scheduled basis as shown, and during each inspection perform the services per above applicable checklist.
2. Instruct you in the operation of the equipment.
3. Give our service contract holders preference over all other service activity normally undertaken by us.

You agree to:

1. Operate the equipment according to our instructions.
2. Promptly notify us of any unusual operating conditions of the equipment.
3. Permit only our service personnel and/or a service organization authorized by us to work on the equipment.

General:

During the term of the agreement we will take all reasonable precautions to avoid injury to persons and damage to property while on the premises, but we shall not be liable for any special or consequential damages.

We shall not be liable for losses or defect arising out of vandalism, fire, flood, wind, war, riots and acts of God. In such cases, the customer shall be charged for the parts and labor involved at the then current price for such repairs. No such parts or labor shall be furnished, however, without authorization from the customer.

White Copy – Allied

Pink - Customer